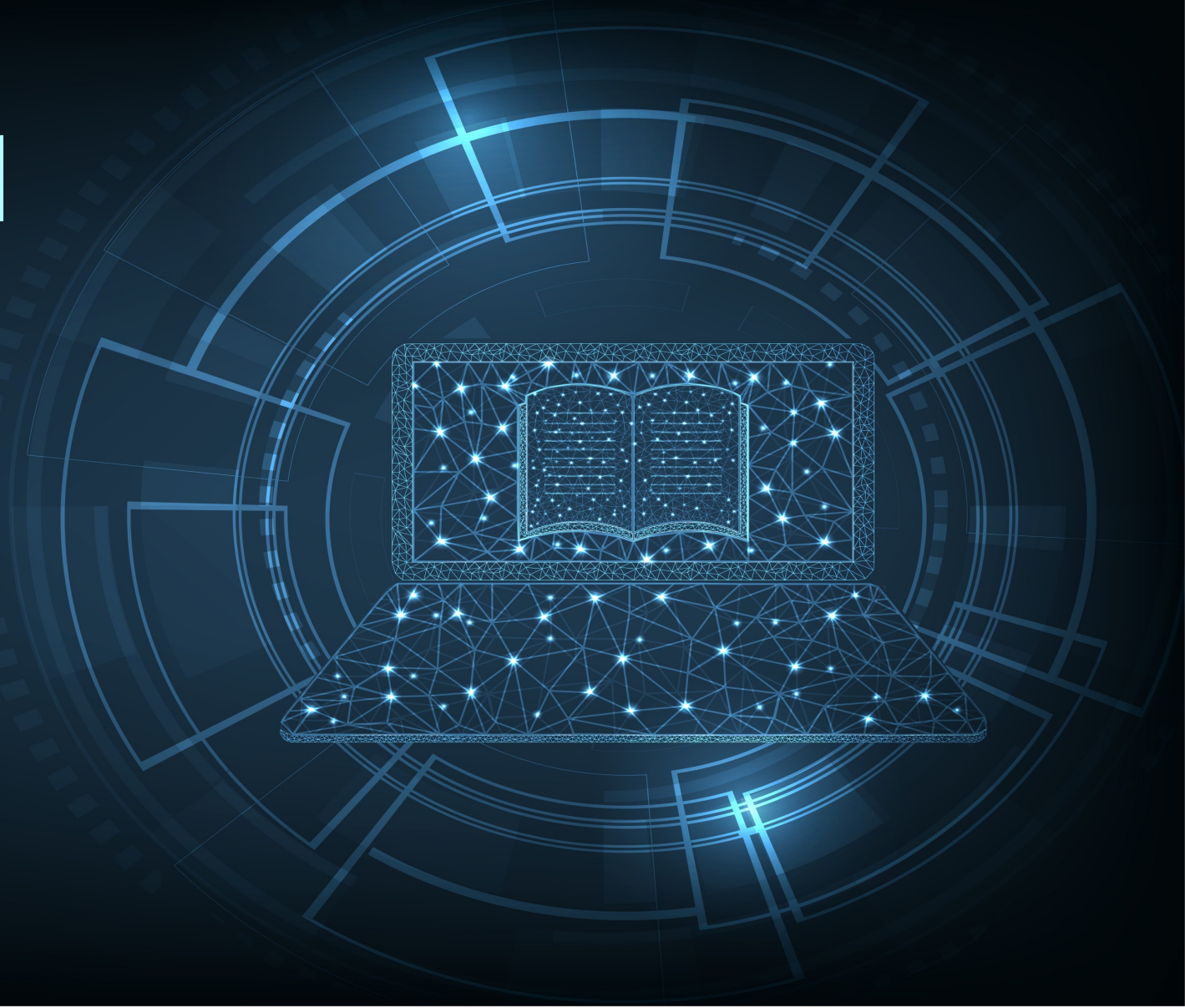


# BUILDING AN ONLINE VICTIM ASSISTANCE ACADEMY



Vermont's Experience with  
Help from OVC TTAC



# Temperature Check

- 1) How many of you have a Victim Assistance Academy in your state?
- 2) How many have developed the Academy online?
- 3) How many folks are looking to do something like this?

## THE VERMONT VICTIM ASSISTANCE ACADEMY STRIVES TO:

- Create a **safe space for learning** that provides a solid foundation of the vital information that every victim service professional needs.
- Be **sensitive** to the experiences of **crime victims and responsible parties**.
- Illuminate ways that **make the system more inviting for everyone** regardless of their gender, sex, gender identity, sex characteristics, sexual orientation, race ethnicity, religion, age disability, geographic location, national origin, immigration or citizenship status, socioeconomic circumstance, medical condition or status or other factors.
- Guide learners through the **Victim Justice Continuum** in Vermont.
- Build **peer relationships** and **professional development**.



VERMONT VIRTUAL  
VICTIM ASSISTANCE ACADEMY



# Planning to Accomplishment

- Identify Topics
- Create Schedule(s)
  - One External
  - One Internal
- Tips Guide for Subject Matter Experts for Online Presentations
- Identify (and learn, gulp!) Online Platform(s)
- Identify and Recruit Subject Matter Experts
- Register Learners – Assess Needs
- It's Showtime!
- Evaluate

# Vermont's Virtual Victim Assistance Academy

## Topics for a Basic Advocacy Training

### Session I

#### Day One 9-3:30

- ❖ Assignment of Cases Breakout Rooms
- ❖ Overview Criminal Justice System
- ❖ Types of Advocates – Community Based vs. State Based
- ❖ Self Care
- ❖ Victim Notification and DOC
- ❖ Data on types of Crime in Vermont

#### Day Two 9-:3:30

- ❖ Victim Rights – Vermont Laws
- ❖ Victim Impact Statement
- ❖ Emerging Issues - Policy
- ❖ Civil Rights
- ❖ Ethics
- ❖ Victims Compensation
- ❖ Restitution
- ❖ Resources for Victims 211; Language Line; Legal Services; Resource Directory

#### Day Three 9:00-12:30

- ❖ Trauma and Resiliency with Gender Inclusivity
- ❖ Groups Share – Where and how did the system help your survivor
- ❖ A Survivor shares her experience

# Recruit Subject Matter Experts

Vermont Attorney General's Office	Vermont Police Academy/ Law Enforcement Agencies	Community Justice Centers
Department of Corrections	Department for Children and Families	Mental Health Services
Victim/ Survivor Community	Vermont Network Against Domestic and Sexual Violence	Deaf Victim Advocacy Services
Disability Rights Organizations	Youth Justice Centers	Victim Services Programs
LGBTQ+ Advocacy Organizations	Programs Supporting Refugees and Immigrants	

TEACH  
INSPIRE  
MOTIVATE  
EMPOWER

# Training Tips

A guide for subject matter experts



Vermont  
Virtual  
Victim  
Assistance  
Academy

## The Guide for Subject Matter Experts (SMEs)

- ❖ Provide Tips for Online Instruction
- ❖ Lay out expectations for presentations
- ❖ Introduce to learning platform(s)

# Virtual Learning Model Principles

## Six Principles of Adult Learning

1. Immediacy
2. Respect
3. Relevance
4. Safety
5. Engagement and
6. Inclusion





# RASE COURSE DESIGN MODEL

## **R: Resources:**

Technology based multi-media content.

## **A: Activity**

Create activities using technology.

## **S: Support**

Open many channels of communication and be responsive.

## **E: Evaluation**

Find out how people felt about the training via survey.



resources · activity · support · evaluation

A revised version of this information about the RASE with extensive additions has been published in a journal and a summary published in a conference paper:

•Churchill, D., King, M., & Fox, B. (2013). Learning design for science education in the 21st century. *Journal of the Institute for Educational Research*, 45 (2), 404-421.

•Churchill, D., King, M., Webster, B., & Fox, B. (2013). Integrating learning design, interactivity, and technology. In H. Carter, M. Gosper, J. Hedberg (Eds.), *Electric Dreams. Proceedings ACILITE 2013 Sydney*. (pp. 139-143). Retrieved 15 August 2017 from <http://www.ascilite.org/conferences/sydney13/program/papers/Churchill.pdf>



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Ruzuku has made my life so much easier and has helped me to help more women. Ruzuku has taken so much of the stress and effort out of running my program. I am very happy! I love the look and feel of my course — you all did a great job!

**Amy Medling**  
Uses Ruzuku to help women take control of their PCOS at [pcosdiva.com](#)

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[Academy.CCVS.Vermont.gov](https://Academy.CCVS.Vermont.gov)

Your gateway to training and technical assistance for victim service providers and allied professionals who serve crime victims.



# OVC TTAC

Office for Victims of Crime  
Training & Technical Assistance Center

And how OVC  
TTAC has  
responded:



Accessing a full  
range of TTA to  
meet a variety of  
challenges



Blended online  
learning



Learning  
communities &  
collaboratives

Working with all subrecipients or a subset

1

- Customized TTA provided to an individual subrecipient agency

2

- Customized TTA provided to all subrecipients or a specific group of subrecipients

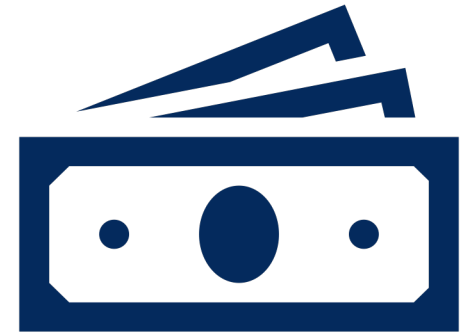
# Customized TTA provided to an individual subrecipient agency:



Timekeeping



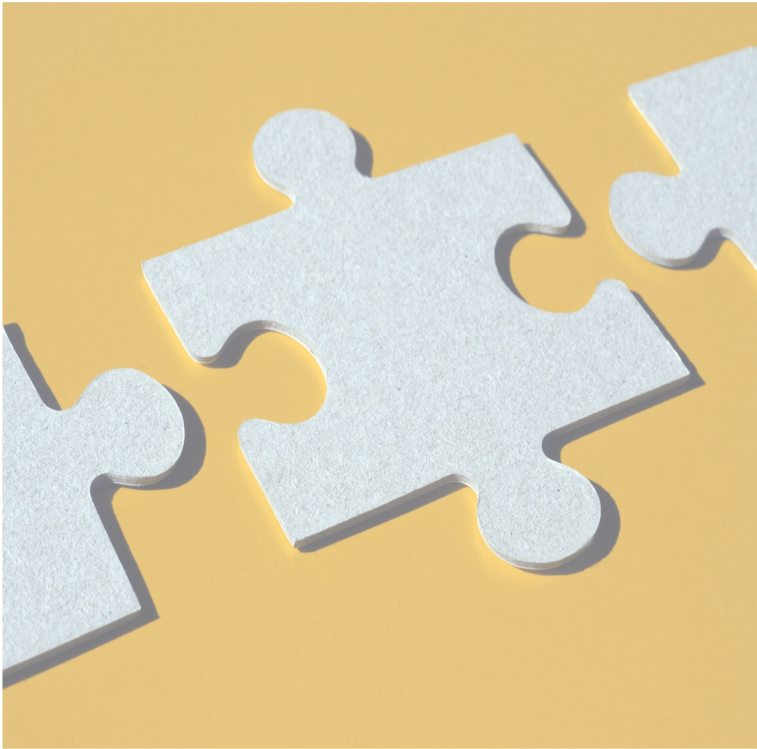
Timely and accurate reporting



Cost allocation

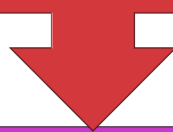


# Technical Assistance

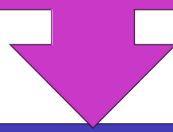


- Work with agency board to engage them in the work
- Train additional staff, board, and stakeholders
- Facilitate sustainability assessment
- Assist in identifying priorities and developing sustainability plan
- Assist with building capacity in an agency's priority domain/s

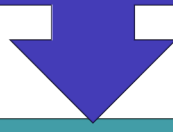
NVAA: Effective Management Series-VIP Seating  
Sustainability Planning



Webinar Series  
Planning for Sustainability & Grant Writing



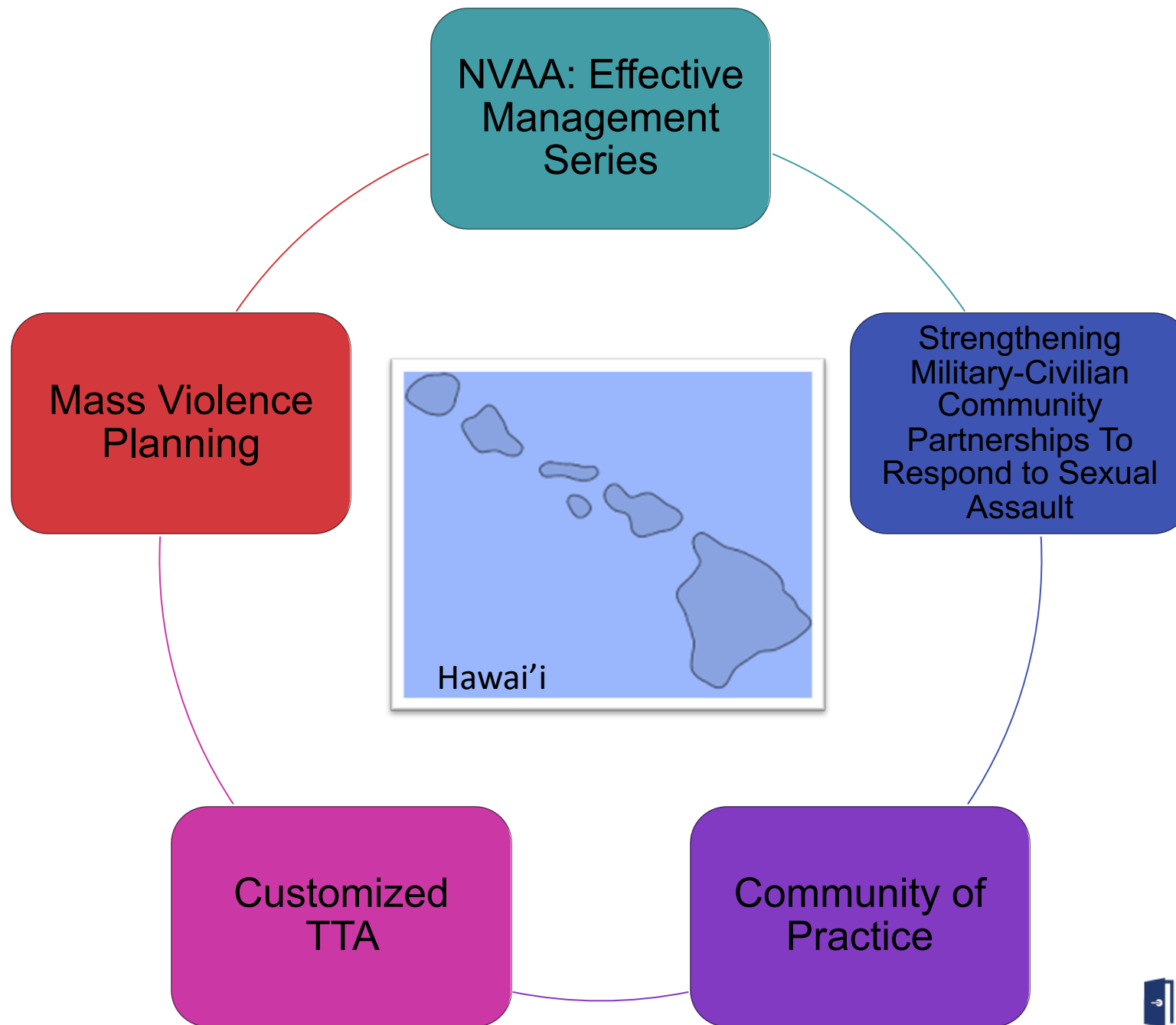
Customized Training  
Vicarious Trauma (individual and organizational responses)



Vermont Victim Assistance Academy Workshop  
Ethics in Victim Services

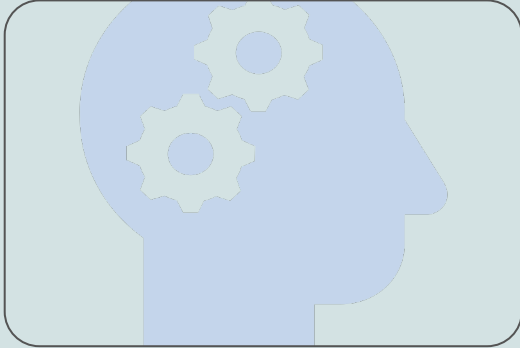
**Vermont**



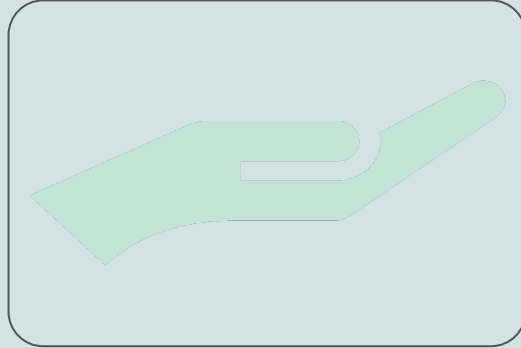




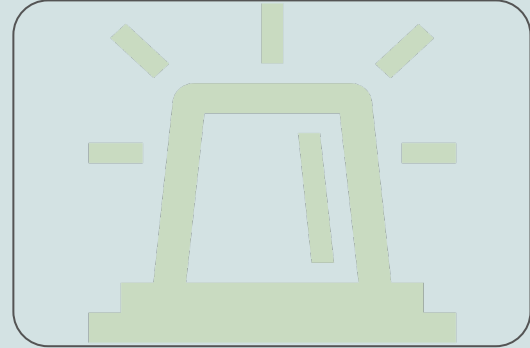
Wisconsin



Individual  
to  
Organization

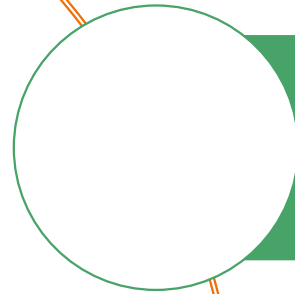


VOCA  
Support

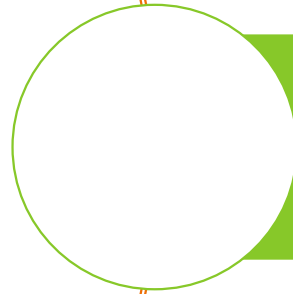


AEAP  
and  
Mass  
Violence

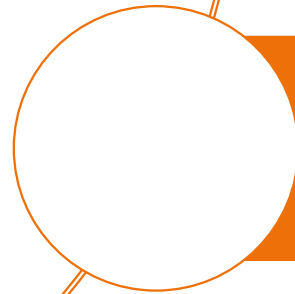
## A few caveats:



A partner, never a substitute



Principles, best practices, concepts



OVC review



**Blended Learning Approach:** The training is delivered using a blended learning approach—a combination of highly interactive, self-paced training and collaborative, facilitated webinars.

**Length of Training:** 3 weeks, with a weekly webinar session that lasts 75 minutes supplemented by readings and resources, homework, discussion forum.

**Space is Limited to 100 participants BUT VOCA SAAs can request priority seating for subrecipients:** We limit the number of participants for NVAA trainings to 100 to ensure quality instructor-participant interaction.

# Web-Based Training

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## *New Board Member Orientation for Victim Service Organizations*

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# Downloadable Training Materials

## ETHICS IN VICTIM SERVICES

Feedback

ABOUT THIS CURRICULUM	TRAINING MODULES	PRESENTER'S TOOLBOX	FAQs/HELP	SITE MAP
		<p>Welcome to the Office for Victims of Crime (OVC) TTAC's download center for Ethics in Victim Services, training designed to explore common ethical conflicts and how to apply ethical standards and decisionmaking to resolve them. Use this download center to gather all the materials you'll need to conduct the training.</p> <p>But where do you start?</p> <p><b>Prepare</b> for the training by reading <a href="#">About This Curriculum</a>, where you'll learn about Ethics in Victim Services, your target audience, and instructor requirements. You'll also learn how to navigate the download center and find tips on getting ready. This section is a must for newcomers to the Ethics in Victim Services site.</p> <p><b>Jump</b> to <a href="#">Training Modules</a> to review and download each module's offerings. This section is especially helpful to those who want to tailor the training to their advocates' needs.</p>		
<p><b>OTHER RESOURCES</b></p> <p><b>Training</b></p> <ul style="list-style-type: none"><li><a href="#">National Victim Assistance Academy</a></li><li><a href="#">Online Training</a></li><li><a href="#">OVC Products</a></li></ul> <hr/> <p><b>Networking</b></p> <ul style="list-style-type: none"><li><a href="#">Expert Q&amp;A</a></li><li><a href="#">Consultant Learning Community</a></li></ul> <p><a href="#">Online Directory of Crime Victim Services</a> CONTACTS ►</p> <p><a href="#">Calendar of Crime Victim Assistance-Related Events</a> EVENTS ►</p>				



# Trainer Job Aids

- **Detailed Design Document** ([PDF](#), 221 KB)  
Includes time requirements, detailed content outlines and notes, and resources for each learning objective within the module. Activities to help achieve the objectives are presented in detail.

Here is an example of a completed Detailed Design Document. ([PDF](#), 295 KB)

- **Instructional Design Checklist for the Development of Face-To-Face OVC-Funded Training** ([PDF](#), 228 KB)  
Lists the essential components of effective training to meet the OVC Design Standards.
- **Instructional Design Checklist for the Development of Online OVC-Funded Training** ([PDF](#), 197 KB)  
Lists the essential components of effective training to meet the OVC Design Standards.
- **Best Practices for Blended Online Trainings** ([PDF](#), 631 KB)  
Outlines steps and best practices to develop and implement blended online training.
- **Best Practices for Self-Paced Online Trainings** ([PDF](#), 1.1 MB)  
Outlines steps and best practices to develop and implement online training.

- Barrier-Free Intake
- Capacity Building
- Confidentiality
- Culturally Responsive Victim Services
- Multidisciplinary Teams
- Social Media and Reaching Audiences Effectively
- Trauma-Informed Supervision



# A Reminder:

- **MYVOCA Resources-[www.ovcttac.gov/myvocaresources](http://www.ovcttac.gov/myvocaresources)**

## MYVOCA RESOURCES

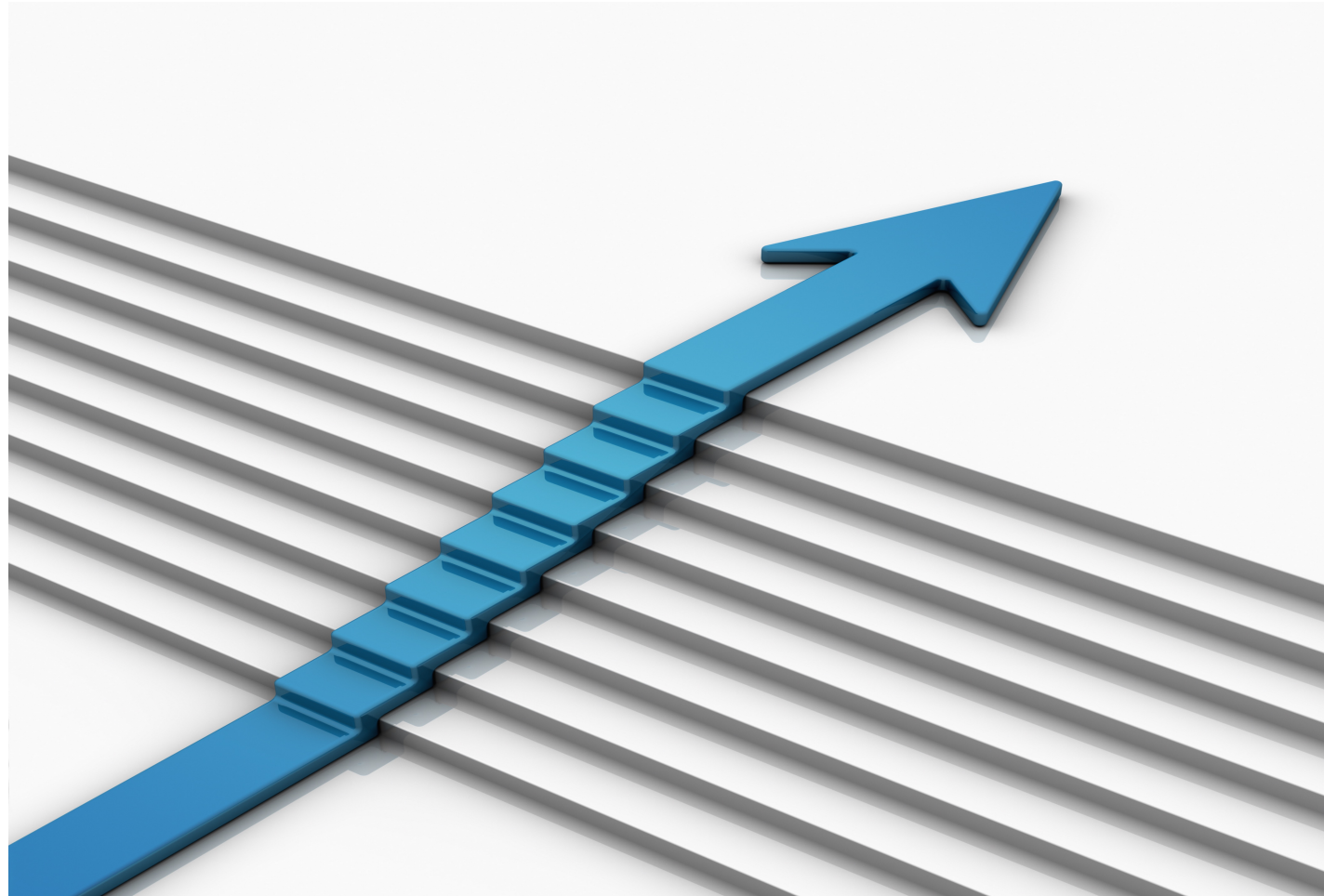
WELCOME	MONITORING TOOLKIT	POLICIES AND PROCEDURES LIBRARY	PLAIN LANGUAGE COMPENSATION MATERIALS	TRAINING	MENTORING PROGRAM	ASK ABOUT TTA	Q&A SESSIONS
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Welcome to MyVOCA Resources, a dedicated section of the OVC TTAC website for VOCA administrators and other staff of State Administering Agencies. This one-stop site offers direct access to all of the OVC resources created to help you administer crime victim compensation and respond better to the needs of VOCA subgrantees in your state.

The [Monitoring Toolkit](#) includes consolidated information, convenient links, and customizable templates to help states build their capacity to monitor subrecipients effectively, from planning and risk assessment to conducting desk reviews and onsite visits.

OVC TTAC  
Capacity-  
Building TTA  
Opportunities -  
Next Steps



# OK Teams!

## Let's think about a 2-Day Advanced Academy

Based on what you are hearing in  
your state:

1. What are some of the topics that you feel would be important to cover?
2. What would be the learning objectives of the lessons?
3. What would the agenda look like?
4. How would you identify the subject matter experts?



# BUILDING AN ONLINE VICTIM ASSISTANCE ACADEMY

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